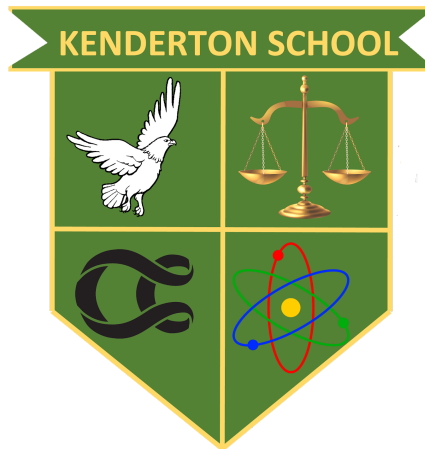


Kenderton School

2019 - 2020



Parent - Student Handbook

Deanna Bredell
Principal

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Learning Network 11

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Kenderton School moving from GOOD to GREAT!

Welcome to Kenderton Elementary School. A student of this school is expected to follow the rules that have been established for the welfare of the entire student body. The policies and procedures contained in this handbook have been carefully prepared and presented to enable you to enhance your educational program. Your success at Kenderton will be directly proportional to your efforts. Strive to make your school experience a profitable and productive one.

Our motto: Motivating students to perform, learn and excel.

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I. MISSION STATEMENT

The mission of Kenderton School is to prepare ALL of our students for success in high school, college or career, and life, inclusive of informed, responsible citizenship in our global, technological, and multidimensional society.

ALL means ALL—and we fulfill our mission by providing ALL students, regardless of ability, circumstance, culture, language, or any other facet of diversity with equitable access to a high-quality, standards-based academic program with aligned supports that enhance learning and teaching.



II. VISION STATEMENT

Kenderton School will uphold the rights of all of our students to a high-quality education in a great public school close to where they live and will become recognized throughout the City of Philadelphia as a model for educational equity. With the support of all stakeholders, our vision will be achieved and sustained.

III. DAILY SCHEDULE

The school day is from 8:30 a.m to 3:09 p.m.

DAILY SCHOOL SCHEDULE

- 8:25 a.m. First Bell – Students line up behind their classroom numbers in the schoolyard.
- 8:30 a.m. Second Bell - Teachers will meet classes in the schoolyard and escort the students to the classroom. **All students K-8 line up in the schoolyard. Students do not use the front door of the school.** During inclement weather, students in grades K-3 go into the auditorium and 4th - 8th go to the lunchroom.
- 10:30 a.m. - 11:15 a.m. First Lunch and Recess (4th - 5th grades)
- 11:15 a.m. - 12:00 p.m. Second Lunch and Recess (Kindergarten, and 1st)
- 12:00 p.m. – 12:45 p.m. Third Lunch and Recess (2nd and 3rd grades)
- 12:45 p.m. – 1:15 p.m. Fourth Lunch (6th - 8th grades)
- 3:09 p.m. All students K - 8 will dismiss to the school yard and line up with their teacher. Students going to After-School Programs will meet the leaders at designated locations.

IV. SCHOOL ARRIVAL TIMES

All students in grades K-8 will line up in the school yard. Students should not arrive at school before 8:00 a.m, there will be **NO ADULT SUPERVISION BEFORE 8 AM.**

Students are not allowed to leave the school grounds once they have arrived at school.

Parents **MUST NOT** leave children at school before 8:00 a.m. While there may be adults in the school, they are not required to supervise Kenderton students that arrive early. Students may not go to a teacher's classroom before school unless that teacher is in the room and has made previous arrangements with the student.

V. SCHOOL DISMISSAL TIMES

The regular dismissal time is 3:09 p.m. All students in grades K – 8 will be dismissed to the schoolyard. Anyone picking up a child from school must meet them in the schoolyard. Adults will not be allowed to pull children from the line as they come down the stairs, go down the hall, and out to the school yard. Students will line up by class and parents are requested to pick up their child from the line in the schoolyard. In case of inclement weather, Kindergarten - 3rd grade children will be picked up from the auditorium. Kindergarten children are not permitted to walk home alone. Their escorts must make arrangements to meet them in the schoolyard (or auditorium) immediately following dismissal. If you are going to be late picking up a kindergartener (or any child for that matter), please notify the school so we can tell the child. Missing parents/guardians cause big tears for the younger children.

Students going to daycare and other after-school programs should meet anyone picking them up at a predetermined location.

VI. EARLY DISMISSAL REQUESTS

Parents/guardians are urged to leave their children in school all day. Doctor or other appointments should be scheduled outside school hours and on school holidays whenever possible.

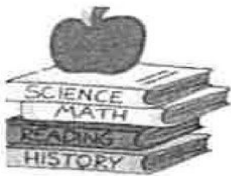
Parents must present a Photo ID for an early dismissal. Only the legal guardian can sign a student out for early dismissal. Request for early dismissals must be

arranged prior to 2:30 p.m. Messages will not be delivered to classrooms after that time. Students will not be given an early dismissal between 2:30 p.m. and 3:09 p.m.

When a child is picked up for an early dismissal, the parent/guardian must report to the school office and sign the child out before leaving the building. The office staff will call the classroom and have the child sent down.

The office staff will ask to see picture identification. They have been instructed to do this. The procedure is designed to ensure the safety of each and every child in this school, not to inconvenience the adults.

A record is kept in the office for each student as to who can (or can not) pick them up. A copy of the picture ID is included as well. (These records start new each September as the persons who can or cannot pick up students can change each year.) If the name of a person who is picking up a child does not appear on our records or a parent has not notified the school, the child will NOT be released to the individual.



Absences Add up!

**Missing just 2 days a month means your
child misses 10% of the school year!**



VII. ABSENCES AND LATENESS

All absences and lateness are recorded on the student's permanent record. Absences due to illness of the student, death in the immediate family, religious holidays, or family emergencies are generally considered lawful absences. Most other absences are considered unlawful and unexcused. A note must be sent to the school the first day the child returns from an absence. The date(s) of the absence(s) must be included in the note as well as the reason for the absence. These excuse notes must be given to the homeroom teacher in the morning. If a note is not received after 3 school days, your absence is considered unlawful and you could face possible disciplinary action.

Failure to send a note requires the teacher to code the absence as "unexcused - parent neglect." A phone call to the school is always a good idea, however, a note must still accompany the child when he/she returns to school. Any student who arrives after 8:35 a.m. must enter through the front door of the school and obtain a late pass to the classroom.

Good attendance is important for kindergarten students as well. There is a great deal of basic instruction that occurs in kindergarten and students who miss this instruction tend to have difficulties in literacy and/or math in later grades.

The homes of absent students will be notified on the telephone each day by Parent-Link (as well as other important messages from the principal). If a student develops chronic absences, the parent/guardian of that student will be contacted by school staff (the teacher, the counselor and/or the principal).

Parents/guardians of students who repeatedly late for school will be asked to provide a current "proof of address." If the student is living outside the Kenderton boundaries, that parent will be asked to transfer his/her child to the neighborhood school.

If you have any questions about an absence or lateness that will require a change in the child's attendance record, please get it corrected before the end of the school year. Attendance records cannot be changed after July 1 of the given school year.

VIII. TELEPHONE/ADDRESS CHANGES

Please notify the school immediately if there is a change of address, phone number or emergency contact numbers. This information is important in the event of an emergency or if your child becomes ill or injured. Important information is frequently mailed home so an accurate address is extremely important as well. Please do not put a “call block” for the school phone number on your phone. The school will only call you in case of an emergency or a classroom problem. Be sure your emergency contact is someone other than yourself or a phone number other than your own.

IX. STUDENT SUPPORT SERVICES



Climate Manager: The Climate Manager, Ms. Garrett, is responsible for handling all disciplinary issues at Kenderton. Our progressive discipline plan includes, parent conferences, lunch and before/after-school detentions. The Climate Manager is also responsible for our positive school program, which includes our Kenderton B’s: Be Respectful, Be Responsible, Be Peaceful. Ms. Garrett can be reached at **215-400-8340**.

Counselor: Our school counselor is available at Kenderton School every day to assist students and parents in getting information about community services available to them including the Consultation and Education Program (C & E Program). Ms. Shepherd, our counselor, may be contacted at **215-400-8340** for information or an appointment.

Nurse: The school nurse is available at Kenderton School every day. Ms. Abraham, our nurse, can be reached at **215-400-8340**. Please feel free to discuss any health or medical concerns with her.

Special Education Programs: Kenderton School has a variety of special education services. We have Learning Support classrooms, a Resource Room, Multiple Disabilities Support classroom, Speech Therapy, Itinerant Hearing Therapy, counseling, counseling referral services and a Consultation and Education Program (C & E Program) through Interact. In keeping with the State of Pennsylvania's plan for a least restrictive environment for special education students, if you feel your child is in need of any of these services, please contact the counselor, Ms. Shepherd.

X. HEALTH SUITE INFORMATION

No student will be admitted to Kenderton Elementary School until the state mandated immunization requirements are met.

Board of Education policy states first aid is only to be given for school injuries at the time they occur.

Injuries and illnesses that happen at home must be cared for at home.

Students who become ill while in school should get a pass to the nurse from the teacher in charge. If it is serious, the nurse will notify the home.

No sick student will be sent home unless accompanied by a parent or responsible adult.

Students are not permitted to leave the building to go home at anytime, without the proper arrangements made.

XI. BREAKFAST AND LUNCH PROGRAM

Nutrition is an important part of a student's success. Children should eat a balanced and nutritious breakfast and lunch every day. All Kenderton students can receive both breakfast and lunch each day. Breakfast is served from 8:00 A.M. – 8:20 A.M. each morning. Students must eat breakfast before going outside to play in the morning. Kindergarten - 3rd grade students will receive breakfast in their classrooms.

Breakfast is free for all students.

All breakfast and lunch menus are approved by registered dieticians and are nutritionally balanced. All food served by the School District of Philadelphia does not contain any pork or pork byproducts.

Students go outside for recess after lunch. The noontime aides and climate staff will supervise them. Various staff members and parent volunteers also assist in noontime supervision. During inclement weather, students go into the auditorium for recess. The teachers pick up their classes in the schoolyard or auditorium at the end of the lunch/recess time period.

If a parent must bring lunch to school for a child once classes have begun, the parent is to bring it to the main office. It will be given to the child in time for lunch. (Please make sure the child's name and room number is on the bag) **We request that you DO NOT bring McDonald's, pizzas, etc. for your child's lunch.** This can cause unnecessary problems with other children in the lunchroom. A lunch consisting of a simple sandwich, a small bag of chips, a piece of fruit and a small carton of milk is fine and is far more nutritious.

XII. VISITORS

All visitors must first report to the Main Office, where they must secure a pass. All visitors must have state or federal issued identification. Legal action will be taken against any person on school grounds or in the building who has not made the proper arrangements for visitation. Students may not bring younger children or friends to school.

XIII. ADULT BEHAVIOR IN THE SCHOOL OR ON SCHOOL GROUNDS

Adults are asked to display behavior that sets an excellent positive example for all children. Hollering, cursing, verbally threatening, and/or physically threatening the

staff or students will not be tolerated. Any adult displaying any of these behaviors will be escorted from the building, possibly arrested and may be denied future access to the building.

XIV. EMERGENCY SCHOOL CLOSING/INCLEMENT WEATHER PROCEDURES

Due to inclement weather or other emergencies, it may be necessary to cancel school for the day, dismiss school early or have a delayed opening. In the event of a schedule change due to inclement weather, the decision will be communicated through the following outlets:

- [The School District of Philadelphia website](#)
- The District's Information Hotline (215-400-4636): This hotline will provide regular updates on the status of school and office closures.
- The District's [Facebook](#) and [Twitter](#) pages
- [KYW-1060](#)
- Other local media outlets

Please do not call the school for information. School lines must be kept open for emergency communication.

XV. AFTER SCHOOL PROGRAMS

Children who participate in after-school programs must have parental permission and must be registered with the program. These programs may include Kenderton Extended Day Program or various EC activities, or other after school programs arranged by the parents. The program providers will provide specific regulations for the individual programs. It is imperative that students are picked up on time. Failure to pick your child up on time may result in removal from the program.



XVI. UNIFORMS

Students in K-5th

- Light blue Tops: Oxford collared light blue shirt (long or short sleeves) and sweaters/sweater vests for cool weather may be navy. Navy plaid ties for boys and navy plaid crossties for girls.
- Navy Bottoms: Shorts, pants, skirts, jumpers, skorts, capris
- Belts suggested for belt loops
- Bottoms should fit properly and not sag below the waist
- Navy leggings/tights are permitted underneath skirts in cold weather. No blue jeans under student's dress or skirt are acceptable.

Students in grades 6th-8th: Middle Years Academy

- Navy blue Tops: Oxford collared shirt (long or short sleeves) and sweaters/sweater vests for cool weather may be navy. Navy blue or navy plaid ties for boys and navy blue or navy plaid crossties for girls.
- Navy blue sweaters or blazers
- Tan/ Khaki Bottoms: Shorts, pants, skirts, jumpers, skorts
- Belts suggested for belt loops
- Bottoms should fit properly and not sag below the waist
- Navy leggings/tights are permitted underneath skirts in cold weather. No blue jeans under student's dress or skirt are acceptable.

Please Note: Students who are repeatedly not in uniform may receive lunch, after-school detentions and/or be excluded from school activities

*Gym days, gym uniform is required. The uniform is blue t-shirt, Kenderton t-shirt and blue shorts or sweatpants.

*No hats, oversized shirts, baggy pants, hoodies, or sweatbands will be accepted.

Gym day is not to be confused with “dress down day.” The gym uniform or regular school uniform must be worn on gym days.

Students may wear shorts on warm weather days. Shorts must be navy blue and knee length for grades K - 5 and Khaki and knee length for 6th - 8th Middle Years Academy. No bare midriff shirts for either boys or girls may be worn. The students home will be contacted to bring appropriate clothing for any child coming to school in clothing that is too tight, too short or completely out of uniform. If the child’s home cannot be reached, the child may “borrow” a uniform from the school in a size that is as close to the child’s own as we have.

Uniform sweeps will be conducted on a random basis. Students caught out of uniform will receive consequences per the School District of Philadelphia’s Student Code of Conduct.

XVII. REPORT CARDS

Report cards are issued four (4) times during the school year. They are given to parents during the Parent/Teacher Conference. Those conferences will be held on **November 20 – 22, 2019** for the first marking period with an evening conference on **November 21, 2019**, on **February 5 – February 7, 2020** for the second marking period and **April 15 – 17, 2020** for the third marking period. Reports cards issued for the fourth marking period will be sent home at the end of the school year. If you have questions or concerns about your child’s academic or social progress, please call and make an appointment with the teacher. Teachers can not take phone calls or drop-in visits during instructional time.

XVIII. STANDARDIZED TESTING

Students in Grades 3, 4, 5, 6, 7, and 8 will take the PSSA Reading and Math tests. Students in grades 4 and 8 will also take a science PSSA test in April 2019. Benchmark tests will also be given to students to assess their progress.



XIX. HOMEWORK

Homework (written, study and project types) is assigned appropriate to the subject and the topic. Teachers assign homework daily. Even when a student does not have a written assignment, parents and guardians can rightly assume that there is material to study and review in all subjects.

XX. CELEBRATION OF LEARNING

Students' attendance, behavior and academic performance will be recognized throughout the school year. Parents will be invited to attend assemblies.

8th grade students who have met the academic requirements to complete 8th grade will have an opportunity to participate in an end of year celebration. Parents will receive information from the 8th grade sponsor during the school year.

Kindergarten students will have a kindergarten move up day at the discretion of the teachers.

XXI. HOW TO STUDY

Attitude is important! Think positively; work independently; seek help only when you have exhausted your own resources; then ask questions and use library resources.

Learning requires concentration - keep your mind on what you are doing. It will take less time.

At home, have a defined, well-lit, quiet place to study. You will have to study at home each day.

Read the entire assignment rapidly to grasp the basic content. Reread slowly to understand content, details, explanations, and directions. If the assignment is not written, make notes of your own; outline what you have learned. Work with classmates.

If the assignment is a long-term project, do a little of it each day, don't let it go until the last minute. It will be easier and you will do a better job.

Read ...Read...Read!



XXII. RESPONSIBILITY OF PARENTS

While the student should assume the major responsibility for completing the homework assignment, parents and guardians are encouraged to take an active interest in homework by:

- * Asking about homework every day.
- * Providing a definite time and suitable place for study or home activities.
- * Making resource materials available.

- * Checking the work for neatness.
- * Read to/with your child(ren) everyday.
- * Arrange enriching family and neighborhood activities for your children: museums, games, spelling bees, etc.

XXIII. SCHOOL WIDE POSITIVE BEHAVIOR EXPECTATIONS

Student responsibilities include regular school attendance, conscientious effort in classroom work, and conformance to school rules and regulations. No student has the right to interfere with the education of fellow students. It is the responsibility of each student to respect the rights of teachers, students, administrators and all others who are involved in the educational process. Students should express their ideas and opinions in a respectful manner so as not to offend or slander others.

A. CLASSROOM EXPECTATIONS FOR STUDENTS:

- Arrive at school and all classes on time.
- All students, in all grades, are expected to wear school uniforms
- All students are expected to follow directions the first time they are given.
- All students are expected to bring books, notebooks, pencils and all other required supplies.
- Students are not to bring scissors to school. The school will furnish scissors for any project when necessary.
- Students are not to bring any electronic items to school. This includes tablets, iPads, hand-held electronic games or other small electronic things. The school will not be responsible for them if they are damaged, lost or stolen.
- Students may bring cell phones to school but they must be turned off and given to the teacher. Cell phones will be returned at the end of the day. Students caught having cell phones out and/or using them during the school day will have them confiscated. They will only be returned to a parent or guardian.

- All students are expected to raise their hands and wait to be called on when answering questions and taking part in classroom discussions.
- All students are expected to use appropriate and respectable language at all times.
- All students are expected to refrain from wearing hats, hoodies or any other headgear in the school building.
- All students are expected not to eat during instructional times. Some teachers do include a snack time during their daily schedules, which is an exception.

B. OUTDOOR RECESS EXPECTATIONS

- All students are expected to follow directions the first time they are given.
- All students are expected to take care of personal needs such as using the bathroom.
- All students are expected to play in designated areas only.
- All students are expected to keep their hands and feet to themselves at all times.

C. LUNCHROOM EXPECTATIONS

- All students are expected to follow directions the first time they are given.
- All students are expected to stay in assigned seats unless given permission to move by a supervising adult.
- All students are expected to clean up after themselves and place all trash in the containers.

There is to be no running, talking, yelling or roaming in the hallways.

The school bathrooms are not play areas. Students are to treat the school bathrooms the same way they would treat their bathrooms at home

XXIV. SERIOUS MISCONDUCT

The following are examples of serious misconduct:

- Fighting in the school or schoolyard
- Destruction of school property or private property
- Using offensive or abusive language
- Assault on a school employee
- Instigating a fight
- Sexual harassment and inappropriate touching
- Possession of weapons or dangerous instruments
- Bullying and Harassment

When any of these serious behaviors occur, the student may receive the following action(s): suspension from school, receive a disciplinary transfer (possible to a remedial disciplinary program if the students is 10 years or older) or be arrested.

XXV. SPECIFIC GUIDELINES

The following guidelines are intended to help clarify what is expected of you. They cover only a few areas. You must use "common sense" in situations not covered below:

A. WEAPONS

Any student found in possession of any weapon (whether used or not), must, by law, be turned over to the police for arrest; suspended, and recommended for expulsion from school.

B. ACT 26 EXPULSIONS

If a student is found with a weapon in his or her possession, on school property, or on the way to or from school, the student must be recommended for expulsion, If a student is ten years or older, the police must be called.

XXVI. HOME AND SCHOOL ASSOCIATION

The Home and School Association at Kenderton will be formed to promote the education and well being of our children. We encourage all parents and guardians to join and participate in all activities of the association. If you have any special interests to strengthen the group and add to the educational programs of the school, please contact the school office and they will get you in contact with one of the Home and School officers.

XXVII. SCHOOL ADVISORY COUNCIL (SACs)

SACs are peer-elected, collaborative teams composed of family members, the school principal, teachers or other school-based staff, students (for schools with grades 7 – 12), and community members. SACs champion the work for improved student achievement, effective teaching in the classroom, parent and community engagement in the educational process, and communication and support between home and school. SAC meetings must be held at least every other month, and SACs must have data-driven, strategic conversations that center on the three primary focus areas for SACs.

XXVIII. SCHOOL VOLUNTEERS

Kenderton School is always in need of volunteers. Like diamonds and money, you can never have too many (or too much) of them. If you have one (1) or more spare hours a week and would like to spend that time with us, please contact the office. All volunteers must have child abuse clearances and criminal background checks.

XXIX. BOOKS AND TEXTBOOKS

Every student must be prepared for work equipped with a notebook, pencils, and pens. Carry this equipment with your books to school, from school, and from class to class throughout the day, every day. Identify your books clearly with your full name, room number, and teacher's name in the identification block in the front of the book. Use ink.

You are responsible for all school books given to you. Keep them clean and neat. The School District of Philadelphia expects all students to maintain the textbooks issued to them in good condition, to return the books when requested, and to pay for them if they are damaged or lost.

Textbooks are public property and are loaned to students. The textbooks should be covered for protection. Students are responsible for loss or damage of textbooks, or any other school materials.

XXX. THE SCHOOL CALENDAR FOR 2019 - 2020

Date	Activity
August 26, 2019	First Day for Staff
August 26 – 29, 2019	District-wide Professional Development
August 26 – 29, 2019	Kindergarten Parent/Teacher Interviews
August 30, 2019	Reorganization – Academic Year Preparation K-12
September 2, 2019	Labor Day – Schools Closed and Administrative Offices Closed
September 3, 2019	First Day for Grades K-12 – Student Attendance
September 3, 2019	First Day for Head Start and Bright Futures

	– Student Attendance
September 27, 2019	Full-Day Professional Development (Staff Only; Schools Closed for Students)
September 30, 2019	Rosh Hashanah – Schools Closed and Administrative Offices Closed
October 9, 2019	Yom Kippur – Schools Closed and Administrative Offices Closed
October 16, 2019	SAT/PSAT school day
October 22 – 24, 2019	Interim Reports
October 25, 2019	Professional Development Half Day – 3-Hour Early Dismissal
November 5, 2019	Election Day – Schools Closed
November 11, 2019	Veterans’ Day – Schools Closed and Administrative Offices Closed
November 15, 2019	Professional Development Half Day – 3-Hour Early Dismissal
November 20 – 22, 2019	Report card conferences

November 28 – 29, 2019	Thanksgiving Holiday – Schools Closed and Administrative Offices Closed
December 17 – 19, 2019	Interim Reports
December 23, 2019	Professional Development Day – Full-Day Professional Development (Staff Only; Schools Closed for Students)
December 24, 2019	Winter Recess – Schools Closed
December 25, 2019	Winter Recess – Schools Closed and Administrative Offices Closed
December 26 – 30, 2019	Winter Recess – Schools Closed
December 31, 2019	Winter Recess – Schools Closed
January 1, 2020	New Year’s Day – Schools Closed and Administrative Offices Closed
January 20, 2020	Dr. Martin Luther King Day – Schools Closed and Administrative Offices Closed
January 24, 2020	Professional Development Half Day – 3-Hour Early Dismissal

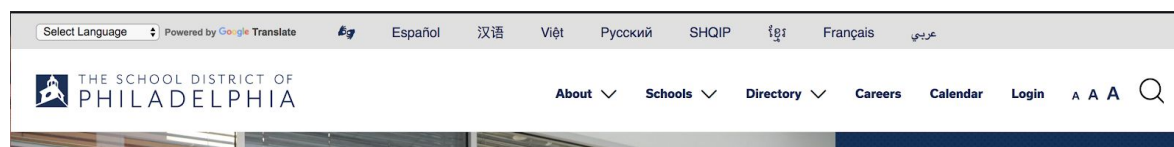
February 5 – 7, 2020	Report Card Conferences
February 17, 2020	Presidents' Day – Schools Closed and Administrative Offices Closed
February 28, 2020	Professional Development Half Day – 3-Hour Early Dismissal
March 10 – 12, 2020	Interim Reports
April 6 - 9, 2020	Spring Recess – Schools Closed
April 10, 2020	Good Friday – Schools Closed and Administrative Offices Closed
April 15 – 17, 2020	Report Card Conferences
April 24, 2020	Professional Development Half Day – 3-Hour Early Dismissal
April 28, 2020	Election Day – Schools Closed
May 13 – 15, 2020	Interim Reports
May 22, 2020	Professional Development Half Day – 3-Hour Early Dismissal

May 25, 2020	Memorial Day
June 10 – 12, 2020	Graduation Window
June 12, 2020	Last Day for Students
June 15, 2020	Last Day for Staff- Full-Day PD

XXXI. One Touch Log in

One touch log in. visit www.philasd.org

Click “Log in” which is located at the top left hand side of the website.



Username is : Student ID number which can be found on your child’s report card or by contacting the school.

Password is chosen by the student

Enter your Username and Password

Username:

Password:

[Forgot Your Password?](#)

On this site you will have access to all of your child’s information as well as the tutorial sites I-Ready that we use in school.

In an effort to assist students with their learning, we ask that all students log on for 20 minutes a day for three days a week.



Help Your Child Succeed in School: Build the Habit of Good Attendance Early

School success goes hand in hand with good attendance!

DID YOU KNOW?

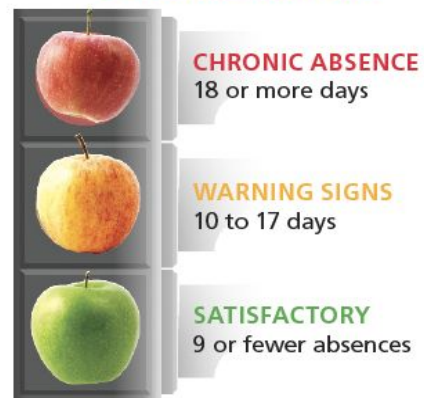
- Starting in kindergarten, too many absences can cause children to fall behind in school.
- Missing 10 percent (or about 18 days) can make it harder to learn to read.
- Students can still fall behind if they miss just a day or two days every few weeks.
- Being late to school may lead to poor attendance.
- Absences can affect the whole classroom if the teacher has to slow down learning to help children catch up.

Attending school regularly helps children feel better about school—and themselves. Start building this habit in preschool so they learn right away that going to school on time, every day is important. Good attendance will help children do well in high school, college, and at work.

WHAT YOU CAN DO

- Set a regular bed time and morning routine.
- Lay out clothes and pack backpacks the night before.
- Find out what day school starts and make sure your child has the required shots.
- Introduce your child to her teachers and classmates before school starts to help her transition.
- Don't let your child stay home unless she is truly sick. Keep in mind complaints of a stomach ache or headache can be a sign of anxiety and not a reason to stay home.
- If your child seems anxious about going to school, talk to teachers, school counselors, or other parents for advice on how to make her feel comfortable and excited about learning.
- Develop back-up plans for getting to school if something comes up. Call on a family member, a neighbor, or another parent.
- Avoid medical appointments and extended trips when school is in session.

When Do Absences Become a Problem?



Note: These numbers assume a 180-day school year.

For more on school readiness, visit attendanceworks.org and reachoutandread.org

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XXXII. Title One Documents

Kenderton Elementary School

**1500 W Ontario Street
Philadelphia, PA 19140**

School-Parent Compact

2019-2020 School Year

April 26, 2019

Dear Parent/Guardian,

JOINTLY DEVELOPED

Kenderton School, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Every Student Succeeds Act (ESEA) agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

To understand how working together can benefit your child, it is first important to understand the district's and school's goals for student academic achievement.

THE SCHOOL DISTRICT OF PHILADELPHIA ANCHOR GOALS:

1. 100% of students will graduate, ready for college and career.
2. 100% of 8-year-olds will read on grade level.
3. 100% of schools will have great principals and teachers.
4. SDP will have 100% of the funding we need for great schools, and zero deficit.

Kenderton Elementary School GOALS:

- At least 60% of students will attend school 95% of days or more.
- At least 70% of Kindergarten students and 50% of 1st and 2nd grade students will score at target by the Spring aimswebPlus assessment.
- 100% of Kindergarten, 1st, and 2nd grade students will demonstrate one year of growth through a comparison of Q1 and Q4 independent reading levels.
- At least 24% of students will score at Proficient or Advanced on the Math PSSA.
- No more than 30% of students will score Below Basic on the Math PSSA.

To help your child meet the district and school goals, the school, you, and your child will work together:

SCHOOL/TEACHER RESPONSIBILITIES:

Kenderton Elementary School will provide a safe and supportive learning environment for students.

The school will provide training and materials to parents in literacy and math to support the academic levels of the students at home. Assessments will be given to students throughout the year to identify the strengths and weaknesses of students in their academic program. Parents will be given frequent reports on their child's progress. Parents will be provided with opportunities to volunteer and reasonable access to school staff.

PARENT RESPONSIBILITIES:

We, as parents, will send our children to school every day and on time. Parents will ensure that students are dressed in school uniforms and come prepared each day with supplies for school. Parents will ensure that students complete their homework each night and that they check their communication folders. Parents will ensure that their children behave appropriately in school. In an effort to ensure the academic success of students, parents will be responsive to communication efforts of the teachers and staff. Parents will be on time to pick up their children at the end of the school day.

STUDENT RESPONSIBILITIES:

Kenderton School students will be responsible for behaving appropriately, for attending school everyday and arriving on time. Students will be responsible for completing their homework. Students will be responsible for adhering to the three school-wide behavioral expectations: Be responsible, be respectful, and be peaceful.

COMMUNICATION ABOUT STUDENT LEARNING:

Kenderton School is committed to frequent two-way communication with families about children's learning. Some of the ways you can expect us to reach you are: Back to School Night will be held on Thursday, September 26, 2019 from 5:00 to 7:00 pm. Interim Reports will be sent home to parents October 22-24, 2019, December 17-19, 2019, March 10-12, 2020, May 13-15, 2020. Report Card Conferences will be held November 20-22, 2019, February 5-7, 2020, and April 15-17, 2020. Other methods of communication include: Homework, Attendance letters, Parent Workshops, Parent Portal, Wednesday folder. Parents may also receive phone calls, text messages, and emails regarding their children's learning. For students who are receiving additional supports and services, such as special education or ESOL, the parents will also receive communication from these teachers as well.

ACTIVITIES TO BUILD PARTNERSHIPS:

Kenderton School offers ongoing events and programs to build partnerships with families. SAC (School Advisory Council) meetings are held bi - monthly and welcome and invite all parents to attend. Home and School Association will start in October 2019 and will meet monthly. Family Night will be held in the Fall to include families in learning activities

surrounding literacy and math. Parent workshops are held bi-monthly on literacy and math topics. The Book Fair is hosted during 2nd report card conference to help parents expand their home libraries for the children.

Kenderton Elementary School, 1500 W Ontario Street, Philadelphia, PA
19140

Parent and Family Engagement Policy

School Year 2019-2020 **Revision Date: 04/26/2019**

In support of strengthening student academic achievement, Kenderton School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The Kenderton School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA). Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community. Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand. If the school-wide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating

children, submit any parent comments on the plan when the school makes the plan available to the local educational agency, Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

(A) Parents play an integral role in assisting their child's learning

(B) Parents are encouraged to be actively involved in their child's education at school

(C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child

(D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: **JOINTLY DEVELOPED** Kenderton School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- The Spring Title I meeting is focused on jointly developing the Parent and Family Engagement Policy and School-Parent Compact. This policy was developed on April 26, 2019. Parents are also encouraged to participate in the Fall Title I meeting (During Back to School Night in September 26, 2019) and the Winter Title I meeting focused on the budget and school plan (January 16, 2020). Bi-monthly SAC Meetings and Surveys

Kindergarten Open House (March 3, 2020/May 11-15, 2020)

- School Selection Process

Section B: ANNUAL TITLE I MEETING Kenderton School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the school-wide plan, and the school-parent compact.

- The Fall Annual Title I Meeting is held during Back to School Night (September 26, 2019). School leadership will discuss Title I requirements, curriculum, academic standards, assessments, parent documents, how to work with educators, and how to monitor your child's progress.

Section C: COMMUNICATIONS Kenderton School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- Monthly Parent Calendars
- Teacher-created Newsletters

Parent Communication Board Social Media Family Fun Night

Text and Email Apps . Homework Packets

Monthly Phone Calls (and as needed) © School Website

School & District Flyers

- Back to School Night @ Translations available through the Office of Translations

Section D: SCHOOL-PARENT COMPACT Kenderton School will take the following actions to jointly develop with parents of participating children a

school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

The Spring Title I meeting is focused on jointly developing the Parent and Family Engagement Policy and School-Parent Compact. The School-Parent Compact was developed at the Spring Title I Meeting on April 26, 2019.

Section E: RESERVATION OF FUNDS Kenderton School will take the following actions to involve the parents of children served in Title 1, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

During our Winter Meeting on March 21, 2019, we discussed ways to use Parental Funds to support academic learning at home. There will be another opportunity to discuss the budget and spending priorities in this year's Winter meeting.

Section F: COORDINATION OF SERVICES Kenderton School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

@ Working with the FACE Office and Liaison

Providing a Parent and Family Engagement Room and resources in the lobby

- Partnership with Community Partner Organizations for Parent workshops

Section G: BUILDING CAPACITY OF PARENTS Kenderton School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the

achievement levels of the challenging State academic standards, and

2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement 3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:

a) The challenging State's academic standards b) The State and local academic assessments including alternate assessments c) The requirements of Title I, Part A d) How to monitor their child's progress e) How to work with educators to improve the achievement of their child

The Fall Annual Title I Meeting is held during Back to School Night (September 26, 2019). School leadership will discuss Title I requirements, curriculum, academic standards, assessments, parent documents, how to work with educators, and how to monitor your child's progress. We also will do the following to improve school and parent partnership efforts:

- Muffins with Moms (May 8, 2020)
- Donuts with Dads (June 4, 2020)

Literacy & Math Night (November 14, 2019) Ongoing Parent Workshops Attendance Workshop - Parent Attendance Awards Ceremony (3rd Quarter) Honor Roll and Attendance Assemblies (Quarterly)

Section H: BUILDING CAPACITY OF SCHOOL STAFF Kenderton School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- We will discuss how to work with parents as equal partners, including sharing the results of the parent survey, during Professional Development in the Fall/Winter 2019.

Kenderton School will provide other reasonable support for parent and family

engagement activities under Section 1116 as parents may request by:

After School Activities

Safe Corridors Volunteers

Literacy & Math Workshops (Fall)

Health Fair (Spring)

Parent Workshops based on Parent Surveys

Deanna Bredell

Principal Signature

9/13/19



September 3, 2019

Dear Parents / Guardians:

As a parent or guardian of a student attending a school that is receiving Federal Title I dollars, you have the right to know the professional qualifications of the teacher(s) and instructional paraprofessional(s) who instruct your child.

Federal law requires every Title I school district to comply and to provide you with the requested information in a timely manner. All schools have on file a listing of faculty members and their professional qualifications. At any time, you may ask:

- whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- what undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

You may also ask whether your child receives help from a paraprofessional. If your child receives this assistance, we can provide information about the paraprofessional's qualifications.

The Every Student Succeeds Act (ESSA), which was signed into law in December 2015, includes additional right to know requests. At any time, you may request:

- Information on policies regarding student participation in assessments and procedures for opting out, and
- Information on required assessments that include:
 - subject matter tested,
 - purpose of the test,
 - source of the requirement (if applicable),
 - amount of time it takes students to complete the test, and
 - time and format of disseminating results.

All of the above information can be requested through your school principal.

Our staff is committed to helping your child develop the skills he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals meet applicable Pennsylvania state requirements. We look forward to the upcoming school year, and together we will make a difference in your child's life.

Sincerely,

Ashley Glasgow-Crockett

Assistant Director, Office of Federal Programs

XXXIII.

Please sign and return to school tomorrow

**Kenderton Elementary
1500 West Ontario Street
Philadelphia, Pennsylvania 19150
Phone: 215-400-8340 FAX: 215-400-8341**

Kenderton Eagles
“SOARING EAGLES WITHOUT LIMITS”

We have read the “Student/Parent Handbook 2018-2019” and have understood and discussed its contents.

Parent’s/Guardian’s Print Name

Parent’s/Guardian’s Signature

Student Print Name

Student’s Signature

Grade _____ Room number _____

Student Print Name

Student’s Signature

Grade _____ Room number _____

Kenderton's INCREDIBLE Goals

- At least 60% of students will attend school 95% of days or more.
- At least 70% of Kindergarten students and 50% of 1st and 2nd grade students will score at target by the Spring aimswebPlus assessment.
- 100% of Kindergarten, 1st, and 2nd grade students will demonstrate one year of growth through a comparison of Q1 and Q4 independent reading levels.
- At least 24% of students will score at Proficient or Advanced on the Math PSSA.
- No more than 30% of students will score Below Basic on the Math PSSA.

*Motivating
students to
perform,
learn and
excel*